

Position: State Coordinator, Punjab

The **Self-Employed Women's Association (SEWA)** is a women's trade union that was started in Gujarat in 1972 by Smt. Elaben Bhatt, with the aim of organising women in the informal sector. SEWA represents the convergence of three movements – labour, women and co-operative movement. SEWA's goal has been to achieve full employment and self-reliance for all its members. **SEWA Bharat** (www.sewabharat.org) is the All India Federation of Self-Employed Women's Associations that works with women workers in the informal sector in 9 states. In all these states, SEWA is involved in organising women workers and their development through Self Help Groups, Co-operatives and Federations. SEWA activities include Micro Finance, Social Security, Housing, Education, creating market linkages and Skill Development for women workers.

SEWA Bharat is seeking an experienced professional with masters in the field of Social Science /Social Work or Human rights. The candidate should have 6-7 years of experience working in leading NGOs with government liaisoning, networking, project management (including planning, training, advocacy) skills in rural and urban settings. Fluency in English ,Hindi and Punjabi is a must including written skills as well as good computer skills. Report writing, data management and data analysis are skills that are mandatory for this position.

Key Activities

- Advocacy and Government Liaisoning at the state Level as and when required.
- Capacity building of SEWA Punjab team for project /program planning, implementation and reporting.
- Liaisoning with funder and other SEWA institutions.

Remuneration: Negotiation based on work experience

Location: The position is Chandigarh, Punjab based but the candidate must be willing to travel to different district as per the project/ organization requirement and attend trainings outside Punjab.

SEWA Bharat is women based organization and we encourage women candidate to apply no later than **15th August 2018** to jobs@sewabharat.org and please mention the position for which you are applying along with names and contacts of two references.